

St. Monica's Episcopal Church
Naples, Florida
Vestry Meeting, February 19, 2018

Attendance: Fr. Eric, Matt Devlin, Tom Cote, Janet Ross, Doug Ball, Carol Hedman, Michael Kennedy, Jesus Prado, Ligia Rodriguez, Betsy Smith

Absent: Stuart Wisnom

Meeting called to order at 6:34PM. Fr. Eric opened the meeting with the prayer for mission of the church.

Fr. Eric shared some observations and expectations.

Approval of Minutes

A MOTION WAS MADE BY JANET ROSS TO APPROVE THE MINUTES OF THE JANUARY 19TH VESTRY MEETING AND SECONDED BY TOM COTE. ALL IN FAVOR.

A MOTION WAS MADE BY LIGIA RODRIQUEZ TO APPROVE THE MINUTES OF THE JANUARY 31ST VESTRY MEETING AND SECONDED BY MATT DEVLIN. ALL IN FAVOR.

Senior Warden Report

Matt thanked everyone and welcomed the new vestry members.

Junior Warden Report

Tom reported that an air conditioner will be replaced and money is in the budget for the replacement. The new freezer, refrigerator, ice maker, toaster, coffee maker, and food processor are all being delivered tomorrow, 2-20. The stove will arrive after the gas line is installed. Rodent concerns have been addressed. Volunteers have offered to wash windows. The Memorial Garden could use a coordinator for service/burial arrangements.

Treasurer Report

Janet reported that our pledges are still down from last year. She then stated that our checking and bank accounts need updated signature authorizations. A MOTION WAS MADE BY JANET ROSS TO APPROVE MATT DEVLIN, TOM COTE, JILL DUCATMAN AND FR. ERIC COOTER AS SIGNATORIES OF ALL ACTIVE 1ST CITIZENS BANK ACCOUNTS. DOUG BALL SECONDED. ALL IN FAVOR.

A motion to require two signatures for checks written for over \$1,000 was tabled until information from the audit committee was available with recommendations.

Reelection and Reappointment of Executive Committee

Matt Devlin agreed to be Senior Warden for 2018 as reappointed by Fr. Eric.

Janet nominated Tom Cote to be Junior Warden. Michael seconded. Nominations closed. All in favor.

Matt nominated Janet Ross to be Treasurer. Doug seconded. Nominations closed. All in favor.

Janet nominated Doug Ball to be Clerk of Vestry. Tom seconded. Nominations closed. All in favor.

Spanish Congregation

Fr. Eric would like to see a task force organized to address this ministry. The task force could be Fr. Eric, 2 or 3 members of the congregation, and a representative from the vestry. A MOTION WAS MADE BY DOUG BALL TO HAVE THE VESTRY APPOINT A TASK FORCE TO REESTABLISH THE SPANISH MINISTRY. TOM COTE APPOINTED CAROL HEDMAN, LIGIA RODRIQUEZ AND JESUS PRADO TO THE TASK FORCE. MICHAEL KENNEDY SECONDED. ALL IN FAVOR.

Emergency Preparedness

Tom would like a planning committee established to develop the emergency preparedness program for St. Monica's.

Vestry Retreat

Fr. Eric will send a Doodle request to all vestry members to determine the date for a vestry retreat some Saturday in March, 8:30am to 3:00pm.

Vestry Covenant

Fr. Eric read the covenant. A MOTION WAS MADE BY DOUG BALL TO ADOPT THE COVENANT. CAROL HEDMAN SECONDED. ALL IN FAVOR.

Celebration of New Ministry

The installation of Fr. Eric is being planned for April 29th at 4pm.

Housing Allowance

The following resolution was duly adopted by the vestry of St. Monica's Episcopal Church at a regularly scheduled meeting held on 1/19/2018, a quorum being present:
Whereas, the Rev. Eric S. Cooter (Rector) is compensated by the Parish exclusively for the services as a minister of the gospel; and
Whereas, the Parish does not provide the Rector with church-owned housing, therefore, it is hereby Resolved, that the total compensation paid to the Rector for calendar year 2018 shall be \$110,000.00 of which \$40,000 is hereby designate to be a housing allowance; and it is further Resolved, that the designation of the housing allowance shall apply to calendar year 2018 and all future years unless otherwise provided.

A MOTION WAS MADE BY JANET ROSS TO ACCEPT THE ABOVE STATED RESOLUTION. DOUG BALL SECONDED. ALL IN FAVOR.

Janet requested a revision of the previous motion for signers on the 1st Citizens bank accounts. Previous resolution is null and void.

Resolution to approve Fr. Eric Cooter, Matt Devlin, Janet Ross and Jill Ducatman as signers for the 1st Citizens Bank operating account. J. Ross has agreed to limit her signing of checks while she is managing the finance office. MOTION MADE BY TOM COTE TO ACCEPT THE ABOVE STATED RESOLUTION. MATT DEVLIN SECONDED

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Resolution to authorize Fr. Eric Cooter and Matt Devlin as signers of the TD and SSGA accounts. MOTION MADE BY JANET ROSS TO ACCEPT THE ABOVE STATED RESOLUTION. SECONDED BY TOM COTE.

Resolution to authorize Fr. Eric Cooter and Matt Devlin as signers of the 1st Citizens bank accounts for savings, youth pilgrimage, memorial, capital reserve and building fund accounts. MOTION MADE BY TOM COTE TO ACCEPT THE ABOVE STATED RESOLUTION. SECONDED BY DOUG BALL.

Next meeting Thursday, March 15th at 6:30 pm.

MOTION TO ADJOURN THE MEETING WAS MADE BY DOUG. SECONDED BY CAROL. ALL IN FAVOR.


Respectfully submitted,



Donna J. Cote
Recording Secretary



Matt Devlin
Senior Warden



Rector Elect

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