

St. Monica's Episcopal Church

Vestry Meeting for July 19, 2018

Present: The Rev. Eric S. Cooter, Rector; Matt Devlin, Senior Warden; Tom Cote, Junior Warden (on phone conference); Janet Ross, Treasurer; Doug Ball, Clerk of Vestry; Bill Chairs; Carol Hedman; Michael Kennedy; Ligia Rodriguez.

Absent: Betsy Smith (excused); Stuart Wisnom (excused).

Call to Order

- Fr. Eric called the meeting to order with prayer
- The Vestry read through the Vestry Covenant in preparation for deliberations.

Approval of Minutes

- Carol moved, Janet seconded the motion to approve the Vestry minutes for June 21, 2018; motion passed.

Reports and Information

- Rector's Report—as filed.
- Senior Warden's Report—Discussion about installation of the gas lines the Parish Hall kitchen would be operational.
- Junior Warden's Report—Discussion about higher than expected Maintenance expenses to date.
- Treasurer's Report—Janet announced that there were four new pledging units in July. Doug moved, Carol seconded the motion to accept the July financial reports. Motion passed.

Discussions

- Pumpkin Patch 2018—Discussion about the Pumpkin Patch 2018 project ensued. Rector asked if there were two Vestry members who would be liaisons to find leaders and a team to take on this project. Matt and Janet volunteered to be the liaisons to get this project organized and order the pumpkins. Discussion about the allocation of funds took place. Follow up on the project will take place at the next vestry meeting.
- Ligia Rodriguez announced with great sadness that she and her family are moving in the coming week to Tampa; therefore, she decided to resign from the Vestry. The Rector and Vestry gave her a formal blessing on her leaving and blessings to her and her family for their new life in Tampa.
- Fr. Eric announced a new commission assignment, that of "Service - Local Mission" to be led by Bill Chairs.

- Fr. Eric announced that he has hired (as provided for in the budget) a new bookkeeper, Stacy Hersha, who is a CPA. The Rector is working with Stacy to clean up all expense accounts, reconcile all statements, and establish a financial procedures document.
- Fr. Eric mentioned that he, Ron, and Linda have completed initial liturgy planning through June 9, 2019. Carol suggested St. Monica's have an all-night vigil with the Holy Sacrament in the chapel after the Maundy Thursday service, a tradition during Holy Week activities. The Rector agreed and will consider the Vigil in 2019.
- There was an initial discussion on the possible need for an 11:00 AM service on Easter day to accommodate all the people who attend services on Easter. Attendance for the 9:30 am service exceeded the building capacity. The Rector and Vestry support the addition of a second Easter service.
- Fr. Eric is calling for a Vestry member to be at each of the "Circle of Friends" gatherings that will be taking place at his home in the coming weeks—please volunteer. Doug (with his spouse) volunteered for the first group on Sunday, July 29th.
- There was initial discussion about "Open Plate" donations designations in 2019. Follow up at the August meeting will need to take place.

Resolutions

- Doug explained an Episcopal Church tradition of the Good Friday offertory collection being designated for the Diocese of Jerusalem, especially for all of the hospital facilities that they administer in the Palestinian communities. Doug moved, Carol seconded the motion to implement this offering designation for Good Friday 2019. Motion passed.
- As proposed by the Endowment Fund Committee, the Treasurer moved, Bill seconded that the Endowment Fund Balance used for operating cash, maintained at \$5,000. When the savings portion of the endowment account reaches \$8,000, \$3,000 will be sent automatically to the diocesan endowment investment account. Motion passed.
- (Electronic Vote – post meeting) The Pilgrimage Team requested that the vestry consider a resolution to authorize the use of a portion of the remaining Pilgrimage Funds. An electronic vote was initiated, due to the timing of the request and the need to place the order. The resolution stated the Pilgrimage Team requests additional funds to pay for "Memory Books" for the Pilgrims (not to exceed \$300). Fr. Eric made the motion on behalf of the Education Commission Chair (absent), Doug Ball second, all

voted in the affirmative (two members did not respond). Motion passed.

There were no more resolutions or other items for discussion, it was announced that the next Vestry meeting will be held on August 16, 2018.

Janet moved, Ligia seconded the motion to adjourn the meeting; motion passed. Fr. Eric sent us off in prayer.

Respectfully submitted,

Doug Ball, Clerk of Vestry