

# **St. Monica's Episcopal Church**

Vestry Meeting for September 20, 2018

Present: The Rev. Eric S. Cooter, Rector; Matt Devlin, Senior Warden; Tom Cote, Junior Warden (on phone conference); Doug Ball, Clerk of Vestry; Carol Hedman; Michael Kennedy; Sarah Meador; Betsy Smith; Stuart Wisnom.

Absent: Janet Ross (excused).

## **Call to Order**

- Fr. Eric called the meeting to order and started with prayer.
- The Vestry read through the Vestry Covenant for the beginning of our deliberations.

## **Welcoming**

- The Rector and Vestry welcomed Sarah Meador as the new Vestry member.

## **Approval of Minutes**

- Tom moved, Sarah seconded the motion to approve the Vestry minutes of August 16, 2018. Motion passed.

## **Reports and Information**

- Rector's Report—as filed.
- Senior Warden's Report—none
- Junior Warden's Report—the new gas stove in the Parish Hall kitchen is running successfully.
- Doug moved, Sarah seconded the motion to accept the financial report from the Treasurer. Motion passed.

## **Discussions**

- Matt updated the vestry Pumpkin Patch 2018 duty in October and Janet estimates costs for the event to be: \$1,800 for labor; \$550 for waste management, and \$250 for hay bales. Janet proposed a purchase a credit card machine at the estimated cost of \$1,500 to be used for other events at St. Monica's, which the Vestry had already appropriated. Betsy indicated that other options for a credit card machine may be available at a lower cost. After discussion, it was decided to table the decision to purchase a credit card machine, until after other options were explored.
- Doug as Chair of the Stewardship Team gave an oral report on the very successful letter-writing training session on Sept. 13<sup>th</sup>. Doug offered gratitude to Jill and her Team for the refreshments. The team is putting together the finishing touches on planning for the Stewardship Dinner—Oct. 26<sup>th</sup> at the Team's next meeting on Tuesday, Oct. 9<sup>th</sup>.



- Sarah gave a report that there are 14 individuals ready to be new members of St. Monica's. She has a new member photo on the Evangelism board. Also, there are six seasonal people ready to become members. The next Newcomers Event will be on Sunday, Nov. 4<sup>th</sup> at the Rector's home. All the new people who were at the first Newcomers Event have become members.
- Fr. Eric announced as he handed out the Financial Procedural Manual that there are no changes in it.
- It was announced that by Bill's and Matt's efforts, Pinecrest School received their school supplies from St. Monica's. Thank you both for your ministry!
- Matt discussed the new gas stove; he emphasized that persons need to be trained to light the stove by means of a valve, so that the pilot lights are not always ready to ignite at a touch. He will purchase and install a valve lock.
- Fr. Eric discussed the required Mutual Ministry Review (MMR) process, which he would like to begin in late December or January. The MMR is an evaluation of our mutual ministry as the Staff (as a whole), the Vestry, and Rector, and is a diocesan requirement. The key question this process addresses is, "How are we doing ministry together?" How are the Vestry and Staff doing as a team? The Rector would like this accomplished before annual meeting.
- A discussion of The Employee Handbook has been postponed until the next Vestry Meeting.
- The Treasurer would like the Vestry to close the Sequoia bank account since it is not being used anymore and put the remaining \$2,247.78 into the operating account. Betsy moved, Carol seconded the motion to do the above. Motion passed.
- A lengthy discussion took place about Coffee Hour and the lack of participants signing up to support the ministry. Michael suggested the church consider reimbursing parishioners for the items they bring for everyone to eat at coffee hour, and suggested we consider this as a possibility. Matt reminded the vestry that the coffee itself is paid for by the budgetary account, but the Parish Life account is over budget, and thus we cannot provide reimbursements. Fr. Eric suggested we table this discussion and invite Jill to come to next the Vestry meeting for further discussion.
- With no more items for discussion, Carol moved, Doug seconded the motion to adjourn the meeting; motion passed. Fr. Eric sent us off in prayer.

Respectfully submitted,



Doug Ball, Clerk of Vestry

