

# **St. Monica's Episcopal Church**

Vestry Meeting for October 18, 2018

Present: The Rev. Eric S. Cooter, Rector; Matt Devlin, Senior Warden; Tom Cote, Junior Warden; Janet Ross, Treasurer; Doug Ball, Clerk of Vestry; Bill Chairs; Carol Hedman; Michael Kennedy; Sarah Meador; Betsy Smith; Stuart Wisnom.

## **Call to Order**

- Fr. Eric called the meeting to order and opened us with prayer.
- The Vestry read through the Vestry Covenant for the beginning of our meeting.

## **Video Presentation**

- Fr. Eric led us in a discussion after viewing the video, "Failure of Nerve."

## **Approval of the Minutes**

- Carol moved, Bill seconded the motion to approve the minutes for September 20, 2018, as amended. Motion passed.

## **Reports and Information**

- Rector's Report--as filed.
- Senior Warden's Report—None.
- Junior Warden's Report—Tom reported under general maintenance that the outside doors to the Parish Hall need to be replaced. A parish member would contribute to the cost of three doors as well as other members of the parish. They will be at cost to the contractor, and laborers will be provided to do the installing. The wardens made sure that the fire exam passed on this date with failures corrected from the last exam.

## **Treasurer's Report**

- After Janet's presentation and some discussion, Tom moved, Sarah seconded the motion to accept the Treasurer's report; motion passed.

## **Commission Chairs—as filed and oral presentations**

- Sarah as chair, of the Evangelism Commission gave a thorough report on her activities, noting that there have been 41 new members in Sept. and Oct. After two visits, newcomers are given a permanent name tag and entered into the attendance system. Several of those who are already Episcopalians will be attending the rector's next Circle of Friends--Newcomers Gathering at his home on Sunday, Nov. 4<sup>th</sup>. Jill Ducatman, Sarah Meadow will attend, and Carol & Wally will represent the Vestry. Sarah is working with Linda, office administrator, to see that the name tags be switched from clip-ons to magnets.
- Doug as chair of Stewardship reported that the final details are in place for the Stewardship dinner on Friday, Oct. 26<sup>th</sup>; the Team has been planning this event since August, and all the considerations for a smooth dining and informational event have fallen into place. Last item is finding folks to set up and tear down, and Jill Ducatman,

chair of Parish Life has been an invaluable helpmate to our Team for using the kitchen and arranging the dining space.

- Pumpkin Patch 2018—Matt reported that everything is up and running with shorter number of days this year for the fundraising event and working well with volunteers signing up to staff the afternoon time. He suggested that there be an evaluation of this fundraising event after it is over as to whether it should take place in the future.
- Janet presented a new budget process approach for this year. She recommended that each subgroup under the respective Team should fill out their financial estimates and needs for 2019. It is not to be a composite report. Forms are due in the parish office by mid-November.
- Janet moved, Tom seconded the motion for the Vestry to adopt the revised Employee Handbook now that the Vestry has had time to peruse it. Motion passed.
- There was a discussion, initiated by Janet, as to whether a Sunday in each month should be designated for open-plate donations to go to worthy charitable organizations. This is besides the Episcopal Church's requirement that the loose offering for one Sunday in each month must go to the Rector's discretionary fund. After some discussion, it was decided that Vestry members should give some thought to a designated Sunday in the month and what charities would be chosen. However, an amendment was passed with no exceptions to make the plate offering for the second Sunday of the month go to the discretionary fund.
- With no more items to discuss, Sarah moved, Janet seconded the motion to adjourn the meeting. Fr. Eric sent us off with prayer.

Respectfully submitted,

A handwritten signature in cursive script that reads "Douglas L. Ball". The signature is written in black ink and is positioned above the printed name.

Doug Ball, Clerk of Vestry